

# OFFWELL PARISH

## ANNUAL PARISH MEETING

### WEDNESDAY 18<sup>th</sup> MAY 2022

The Annual Parish Meeting will be held on Wednesday 18<sup>th</sup> May at 7.30pm

### AGENDA

1. Apologies for Absence
2. Minutes of the Meeting held on 28<sup>th</sup> April 2021
3. Matters Arising from the Minutes
4. Chairman's Report
5. Finance
6. Reports:
  - (a) Police
  - (b) District and County Councillors
  - (c) Any Other Reports
7. Open Session – with pre-submitted questions (please email questions to the Clerk ([offwellparishclerk@aol.co.uk](mailto:offwellparishclerk@aol.co.uk)) by Tuesday 17<sup>th</sup> May 2022)  
The open session is a 15 minute session where any member of the public may speak for three minutes.

Signed...*AL Jenkins*.....Parish Clerk      Date    ...*12<sup>th</sup> May 2022*...

Adrian Jenkins: **Clerk to the Parish Council**  
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### **Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting**

**All attendees are recommended to bring and wear a mask (particularly in confined spaces such as the foyer and toilets), use hand sanitiser provided (and bring their own hand sanitiser if they prefer).**

**No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.**

**Attendees must leave contact details prior to the start of the meeting.**

**If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.**

**In order to protect everyone present at the meeting, we would also request that persons wishing to attend take and receive a negative lateral flow test result just before coming to the Village Hall.**