

OFFWELL PARISH COUNCIL

NOTICE OF MEETING of PARISH COUNCIL*

Dear Sir/Madam,

I hereby give notice that a meeting of the **PARISH COUNCIL** of the above named Parish will be held in Offwell Village Hall **on Wednesday 23rd March 2022 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Councillors are requested to attend at 7.00pm in order that the Hall may be prepared in accordance with the Covid-19 safe measures adopted for the resumption of Council Meetings.

Please note that all persons proposing to attend the meeting must adhere to the following Covid-19 Safe Conditions of Entry to the meeting

All attendees are recommended to bring and wear a mask (particularly in confined spaces such as the foyer and toilets), use hand sanitiser provided (and bring their own hand sanitiser if they prefer).

No person to attend the meeting if they or anyone in their household has had Covid-19 symptoms in the last 7 days.

Attendees must leave contact details prior to the start of the meeting, or use the building QR Code.

If anyone becomes unwell with a new continuous cough or a high temperature in the 7 days following the meeting, they must advise the Clerk or Chair and are advised to follow the stay at home guidance.

In order to protect everyone present at the meeting, we would also request that persons wishing to attend take and receive a negative lateral flow test result just before coming to the Village Hall.

Dated this 17th March 2022

Adrian Jenkins

Adrian Jenkins: **Clerk to the Parish Council**
Tower View Fruit Farm, Offwell EX14 9RW
email: offwellparishclerk@aol.co.uk

Agenda

Chair to welcome and outline the Covid-19 Measures adopted for Council meetings

OPEN SESSION (Public Forum)

Questions & representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention.

This is a 15 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Offwell Parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk

BUSINESS TO BE TRANSACTED

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Minutes of the Meeting held on 16th February 2022
4. Matters arising from the Minutes
5. To consider filling casual vacancies. The Council will hear from candidates for up to four minutes and will proceed immediately to vote by a show of hands. At the meeting, there will be no discussion with candidates, or between Councillors on this matter. The inability of any candidate to attend the meeting cannot be held against them, their words can be read (if submitted in time) and they will still be part of the voting process.
In order to be co-opted, a candidate must secure a majority of the votes of Councillors present and voting. If co-opted the candidate to sign a declaration of acceptance of office and then join at the next meeting.

The Council is requested to consider applications and vote.

6. Reports:
 - a) Police
 - b) District and County Councillors

- c) Clerk
 - d) Offwell Neighbourhood Support Group
 - e) Highways Matters
 - f) Footpaths Report
 - g) Queen's Platinum Jubilee 2022 Sub Committee
 - h) Any Other Reports
7. To consider any matters pertaining to Coronavirus and Offwell Parish
 8. Correspondence
 9. Finance
 - a) Current Financial Position
 - b) Expenditure to be approved for which bills have been received
 - 1) Payment of £326.72 for the Clerk's salary for the month of March 2022
 - 2) Payment of £41.89 to Axminster Printing for stationery
 10. Planning Applications:
 - a) 22/0253/FUL- Ty Croeso Offwell Honiton EX14 9RY
Demolition of single storey detached dwelling and erection of a two storey 3-bed detached dwelling.
 - b) 21/1798/FUL - Land On The East Side Of Tower Road Offwell Honiton
Change of use of an existing agricultural building and associated works for use as a Livestock Collection Centre.
 - c) 22/0459/FUL – Land at Colwell Farm, Offwell
Permanent agricultural workers' dwelling.
 - d) 22/0481/FUL – Marwood House, Offwell EX14 9RW
Construction of a single storey detached granny annex with associated decking.
 11. Agenda Items for Next Meeting
 12. Date and Time of Next Meeting