

# OFFWELL PARISH COUNCIL

## NOTICE OF MEETING of PARISH COUNCIL\*

Dear Sir/Madam,

I hereby give notice that an Extraordinary Meeting of the **PARISH COUNCIL** of the above named Parish will be held in the **Village Hall on Monday 26<sup>th</sup> July 2021 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set below.

Dated this 21<sup>st</sup> July 2021

*Adrian Jenkins*

Adrian Jenkins: **Clerk to the Parish Council**  
Tower View Fruit Farm, Offwell EX14 9RW  
email: [offwellparishclerk@aol.co.uk](mailto:offwellparishclerk@aol.co.uk)

The Council are presently operating under a legal Temporary Policy of Delegation to the Clerk working in consultation with the Chair, following Council virtual remote meetings no longer being legally allowed and the potential Covid 19 risk posed by the resumption of holding face to face meetings.

However, the Clerk and Chair have deemed it necessary to call this extraordinary meeting to fully consider a particular Planning application that will potentially have a significant impact on the Parish and the Parishioners.

In order that this meeting can be conducted in as safe a manner as possible to protect everyone attending from the Covid 19 risk, entry into the meeting at the Village Hall is subject to the following conditions of entry:-

- 1) That all persons **must** wear a face mask before entering. (unless they have a valid health exemption reason for not wearing one)
- 2) They **use** the hand sanitiser provided on entering the foyer.
- 3) They **record** their name, address and telephone contact details on the meeting register book in the foyer.
- 4) Then **use** the hand sanitiser provided by the book.
- 5) On entering the hall, to please go and sit on one of the seats which have been set out at a 1 metre socially distanced spacing.

## The Chair to open the meeting

# **BUSINESS TO BE TRANSACTED**

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))
2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)
3. Planning Application –  
**21-1798-FUL Land On The East Side Of Tower Road Offwell**

### **Change of use of an existing agricultural building and associated works for use as Livestock Collection Centre.**

- a) Report by Clerk
- b) Open Session (Public Forum)  
Questions & representations from parishioners relating to this application

This is a 60 minute session where any member of the public may speak for up to three minutes.

It provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair to participate.

**Before speaking, please give your name and address to the Clerk**

- c) Councillors consideration of the application.

*\*This notice must be left at or sent to the usual place of residence of every member of the Council three clear days at least before the Meeting*