

OFFWELL PARISH COUNCIL

MINUTES OF A MEETING HELD ON MONDAY

19th JUNE 2017 IN THE SOCIAL CLUB

Present: Cllrs A Small (Chair), M. Brake (Vice Chair), J Tristram,
M Mulrain, P Tuke,

In Attendance: A Jenkins (Clerk), EDDC Cllr. H. Parr

Members of Public: 8

The Chair said that the Council were deeply saddened by the passing away of Dennis Retter who had been a Councillor and a previous Chair for many years. The Chair to send a letter to Mrs Retter and the family.

OPEN SESSION

It was agreed to defer any comments that anyone wished to make about the Honey Glen application until item 13 on the agenda.

COUNCIL BUSINESS

1. Apologies

Cllr. S. Patch, Cllr. T. Staunton, Cllr. Whithear, EDDC Cllr. G. Godbeer

2. Declaration of Interests

None

3. Cllr. Mulrain -Declaration of Acceptance of Office

Cllr. Mulrain signed the declaration witnessed by the Clerk.

4. Confirmation of Internal Auditor

The Clerk reported that the Terry Cuthbertson MBE was willing to continue to act as the Internal Auditor. Cllr. J. Tristram proposed that he continue in this role, seconded by Cllr. M. Brake, all in favour.

5. Minutes of the Meeting held on 16th May 2016

The Clerk read out the minutes. The minutes were declared a true record of the proceedings, proposed by Cllr. J. Tristram, seconded by Cllr. P. Tuke, all in favour.

6. Matters Arising from the Minutes

None

7. Minutes of the Meeting held on 15th May 2017

The minutes were declared a true record of the proceedings, proposed by Cllr. P. Tuke, seconded by Cllr. M. Brake, all in favour.

8. Matters arising from the Minutes

The Clerk reported that the completed Affordable Housing Needs report, site suggestions and comments and the Options Appraisal Report had been received and that these documents had been circularised to all Councillors.

It was proposed by Cllr. J. Tristram that the Councillors have a separate meeting to discuss the reports before the next monthly meeting when a decision on the report and the options available can be made. Janice Alexander to be asked if she could attend the meeting to answer any queries Councillors may have. Seconded by Cllr. P. Tuke, all in favour.

The Clerk to arrange a meeting in approximately 3 weeks. The meeting to be held at Cllr. Tuke's home.

It was agreed that the report documents be published on the website with a note that if anyone wished to make a comment to either contact the Clerk or a Councillor with their comments ahead of that meeting.

The Clerk advised in relation to Tree Protection Order – 17/0071/TPO – Land at the Bishops Tower, the EDDC Tree Protection Officer had advised that a decision had been made NOT to confirm the order.

The Clerk reported that he had taken the appropriate action to advertise the vacancy for a Councillor following Cllr. Paveley's resignation and notify the Local Elections Officer at the District Council.

9. Reports

- (a) **Police:** PCSO Anning had sent a written report as he was unable to attend the meeting. There had been one reported crime between 24/04/2017 – 18/06/17 which had been nuisance phone calls – female received nuisance calls from a number she did not know.

PC Vickery had also advised that he is now officially in a new role based at Heavitree Road Police Station, Exeter. At this time, no one has been selected for the Neighbour beat manager's role, so our point of contact would continue to be PCSO 30012 Phil Anning. He will advise the new officer's contact details in due course.

(b) **District and County Councillors:**

District Councillor H. Parr reported that the new refuse and recycling collection scheme had been introduced in this area and was working well.

She advised that the Pegasus had now appealed against the planning decision made in relation to the EDDC Knowle site. The translocation of the Council's offices to Exmouth and Honiton would be proceeding and it was expected that the works on the new Honiton offices would be completed by late 2018.

County Councillor M. Shaw had sent a report which the Clerk had circularised to all Councillors. He was unable to attend the meeting due to the Health Scrutiny Committee meeting on the CCG's decision about closing beds in Honiton and Seaton hospitals.

He reported that that he will be a member of the Rights of Way Committee and the Corporate Infrastructure and Regulatory Services Scrutiny Committee which does have oversight of Highways. He has had a preliminary meeting with Stephen Kelly, the new Neighbourhood Highways Officer responsible for Offwell. He will report further at the next meeting on issues we made him aware of the Annual Meeting. He will also advise then on the current position to have the CCG's decision on the hospital beds closure reviewed.

(c) Other Reports

None

10. Correspondence

The Clerk reported that the following correspondence had been received:-

- a) Email and summary report re the Electoral Review of East Devon – Final Recommendations.
- b) Email from County Cllr. M Shaw re the new Property Level Resilience (PLR) Grant Scheme.
- c) Email from DCC re the Dementia support workers and Devon Memory Café Consortium.
- d) Parish Paths Partnership Newsletter Spring/Summer 2017
- e) Offwell C of E Primary School Newsletter
- f) Email invitation from Cllr. A Moulding, chair of EDDC to to the Chairman's Garden Party 3-5pm Sunday 16th July 2017. Passed to Chair to answer.
- g) Email from EDDC for Parish and Town councillors to review their register of interest forms and to confirm in writing to the Clerk if 'no change' or if changes required. This must be done by 1st September 2017.
- h) Letter from DCC advising that no grant will be awarded to the Parish under the Parish Paths partnership (P3) grant 2017/18.
- i) Email from the Offwell Recreation Ground and Village Hall Charity advising that the external redecoration works to the village hall complex had now been completed and enclosing a copy of the contractors invoice for the total cost of £5,400. The Clerk asked for approval that the Council issue a cheque to the Charity for the grant of £2,700 as per the decision made on the 20th March 2017 (Item 16, page 4 of the Minutes). Cllr. M. Brake proposed cheque be issued, seconded by Cllr. J. Tristram, all in favour.

11. Finance

Cllr. J. Tristram proposed, seconded by Cllr. M. Mulrain all in favour that:-

- a) £124.57 salary be paid to the Clerk for the period 1st May 2017 to 29th May 2017
- b) £17.40 be paid to HMRC for PAYE for same period
- c) that a credit account be opened with A Dimond & Co. Ltd of Honiton for the

supply of office stationery and printer toner

12. Bank Statements

The Clerk advised that there was £12,966.08 in the current account. Cllr. J. Tristram said that he had forwarded on the 1st June bank statement to the Clerk.

13. Planning Applications

a) **17/0952/FUL - Woodend, offwell EX14 9SL - amendment to approval under /16/1239/FUL.**

It was not possible to view the details online.

b) **17/1215/FUL - Glanville Farm, Offwell EX14 9ST**

Cllrs. perused the application and decided to support the application. Proposed by Cllr. J. Tristram, seconded by Cllr. P Tuke, all in favour.

c) **17/1387/MOUT - Land adjoining Honey Glen, Offwell EX14 9RZ**

d)

The Chair asked if any member of the public present wished to comment on this application.

Mr. Warne said that the planning application for Honey Glen was essentially the same as the one previously refused and that the same issues and concerns applied to this application as the previous one. The application was for 15 homes ten of which were to be affordable housing. He said that the official Affordable Housing Needs Survey which had just been completed on behalf of the Parish Council showed that there was only a need for 3 x 1 bedroomed affordable homes. The application did not include any 1 bedroomed properties.

The Chair said that the survey report had been well supported with a very high response rate and that as such the findings of the report that there was only a need for 3 x 1 bedroom homes in the next 5 years was well founded.

Discussion then centred around the facts that the village was not sustainable, no shop in the village, no bus service, drainage and surface water, the narrowness and safety of Ramsden Lane with no pavements, increase in traffic etc and access into and out of the proposed development.

It was proposed by Cllr. J. Tristram that the Council object to this application, seconded by Cllr. M. Brake, all in favour.

14. Parishes Together

The Clerk asked if Councillors had looked at the Parishes Together page on the EDDC website as mentioned by Cllr. H. Parr at the Annual Meeting for any ideas on joint council funding applications. The item to be further discussed at the next meeting.

15. Zigzag lines outside the school

Cllr. Tristram said that he had been asked by a parishioner to raise this as a possible solution to ease parking problems around the school. Discussion then centred around the fact that these would not be enforceable. It was decided that parishioners should be asked for their thoughts on the matter.

16. Sign (unsuitable for long vehicles) on Mill Lane

Cllr. J. Tristram said that there had been a recent incident of a large lorry continuing to travel up Mill Lane even though it was unsuitable until it got stuck. A sign could prevent similar reoccurrences. Highways to be approached on the matter.

17. Report on ORG/VHC

No report received

18. Agenda items for Next Meeting

Costings for EDDC providing a collection service of the waste from the 3 Parish Council dogbins.

19. Date and Time of Next Meeting

The next meeting will be on Monday 17th July 2017 at 7.30pm in the Social Club.

The meeting closed at 8.55pm

Signed.....

Date.....

