

OFFWELL PARISH COUNCIL

MINUTES OF THE REMOTELY HELD PARISH COUNCIL MONTHLY ORDINARY MEETING ON MONDAY 17th AUGUST 2020 AT 7.30PM

via Zoom platform as per legislation contained within section 79 of the Coronavirus Act 2020

Present: Cllrs. A. Small (Chair), M. Brake, P. Hopkins, J. Tristram, S. Patch
(remotely)

In Attendance: A Jenkins (Clerk)
(remotely)

Members of Public: 2

Chair welcomed Councillors, to the Council's Zoom virtual remote meeting, made necessary by the current CV-19 situation which requires social distancing measures. He advised Councillors that the meeting is being recorded but that the recording will be erased once the draft minutes of the meeting are approved at the next meeting.

OPEN SESSION

No matters were raised.

COUNCIL BUSINESS

1. Apologies

Cllr. M. Mulrain.

The Clerk read out a letter of resignation he had received from Cllr. Tuke. Councillors asked the Clerk to write thanking her for the contribution she had made to the Parish in her years of service as a Councillor and to send the Council's best wishes for the future.

2. Declaration of Interests

None

3. Minutes of the Meetings held on 27th July 2020.

The minutes were declared a true record of the proceedings, proposed by Cllr. Tristram, seconded by Cllr. Brake, all in favour.

4. Matters arising from the Minutes

The clerk advised that the matter of the bollards and drainage on the roadside at the junction of Fern Lane with the A35 was the responsibility of Devon Highways and he was waiting for the Highways Officer to advise the current position.

5. Reports

a) Police

The Clerk advised that no report had been received.

b) District and County Councillors:

The Clerk advised that Cllr. Parr had sent her apologies as she had another meeting to attend but had forwarded a report which had been circulated to all Councillors.

She had reported that The Strategic Planning Committee had voted to recommend to Council that EDDC should not consult residents on the draft **Greater Exeter Strategic Plan** and to withdraw from this project. However, many questions remain unanswered on the wisdom of this recommendation.

The Clerk advised that no report had been received from DCC Cllr. Shaw since his August report at the last meeting.

c) Clerk

None

d) Offwell Neighbourhood Support Group

None

e) Highways Matters

The Clerk advised that the roadworks to resurface Ramsden Lane and part of Fern Lane were scheduled to start on the 20th August and that he would publish any further information received on the road closures/and the diversions.

The Clerk said that the Highways officer wished to meet with a few Councillors and the Clerk to discuss the 'Doing What Matters' initiative. It was agreed that Cllr. Mulrain, Cllr. Patch and Cllr. Tristram together with the Clerk should represent the Council. The Clerk said that he would arrange a meeting once the roadworks had been fully completed in case there were any issues

f) Any Other Reports

None

6. To consider matters pertaining to Coronavirus and Offwell Parish

No matters raised

7. Correspondence

The Clerk advised that all correspondence received had been circulated to Councillors.

8. Finance

a) Current Financial Position

The Clerk advised that there was £7,206.99 in the current account (after allowing for uncleared cheques but not allowing for the 10b payments below).

There was still £3,362.09 in the CIL Account as no CIL monies had been received in April from EDDC.

It should be noted that the Council has resolved to make a commitment to spend £2,250 from

this CIL monies on playground equipment for the Project

b) Expenditure to be approved

- 1) Payment of £318.72 for the Clerk's salary for the month of August
2. Payment of £14.39 to A Jenkins (Clerk) Reimbursement for ZOOM IT Platform Monthly Charge purchased on Clerk's personal card)
3. Payment of £120.00 to Community Heartbeat trust for the VETS system 20/21.
Proposed by Cllr. Patch, seconded by Cllr. Hopkins, all in favour.

c) Forthcoming expenditure to approve

The Clerk asked Council to advise whether they wished to renew the Zoom subscription every month or opt for an annual subscription. Cllr Brake proposed continuing on the monthly basis, seconded by Cllr. Hopkins, all in favour.

d) Donation grant application from TRIP

The clerk read out letters received from TRIP advising of the services they provide to Offwell parishioners and requesting a grant donation. Cllr. Brake proposed a donation of £100 be given, seconded by Cllr. Hopkins, all in favour.

9 Planning applications

20/1545/FUL – Land at Gibbons Farm, Hayne Lane, Wilmington

The Clerk advised that the application was for an agricultural building and associated track leading to it from Hayne Lane. The proposed track meets Hayne Lane at the Offwell Parish boundary.

Council resolved to make no comment. Proposed by Cllr. Small, seconded by Cllr. Tristram , all in favour.

10 Councillor vacancy

The Clerk advised that there was now with Councillor Tuke's resignation two vacancies. It was agreed that this item be deferred to the next meeting

11 New Replacement Notice Board

The Clerk advised that the existing Parish Council Noticeboard was no longer fit for purpose and that the Council needed to consider replacing it. Cllr. Small proposed that the Council purchase a replacement using the remaining uncommitted £1,100 CIL money and submitting a locality funding grant to DCC Cllr. Shaw to fund the replacement, seconded by Cllr. Brake, all in favour.

The Clerk had circulated to Councillors details and the website link to one of the main suppliers of noticeboards to Councils, whose range included timber and also virtually maintenance free man made timber in a vast range of sizes, styles and format. Cllr. Small proposed that Cllr. Whithear, himself and the Clerk meet and make a decision on the size and style of the new board to be ordered, seconded by Cllr. Tristram, all in favour.

12 Colwell Fingerpost

Cllr. Tristram advised that the sign had been vandalised and bent around again.

13 Agenda items for next meeting

New replacement Noticeboard

14 Date and Time of next meeting

The next Zoom meeting will be on Monday 21st September at 7.30pm.

The meeting closed at 8.35pm

Signed.....M Brake..... Date.....22-09-2020.....

