

# OFFWELL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MONTHLY ORDINARY MEETING ON WEDNESDAY 15<sup>th</sup> JUNE 2022 AT 7.30PM IN THE VILLAGE HALL

**Present:** Cllrs. C. Whithear, J. Tristram, T. Pepper, A. Welch-Thornton,  
M. Norfolk

**In Attendance:** A Jenkins (Clerk),

**Members of Public:** 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

### OPEN SESSION

No matters raised

### COUNCIL BUSINESS

**1.To receive apologies for absence and to approve reasons given (LGA 1972  
S.85 (1))**

Cllrs. C. Whitehead, J. Evans, P. Sauvage, P. Hopkins, EDDC. Cllr. H. Parr,  
DCC. Cllr. M. Hartnell

**2.To receive any declarations of interest relating to items outlined in this  
agenda (this does not preclude the duty to declare further interests as applicable)**

None

**3.Minutes of the Meeting held on 18<sup>th</sup> May 2022**

The Clerk advised that there two errors on the draft minutes.

Item 10d should show that Cllr. Sauvage is the Footpaths Officer.

Item 15 should show that Cllr. Sauvage proposed that the notice board which had been intended to be used at Cleave Cross but could not due to highway health and safety and planning concerns, be offered to Offwell Church for use as a notice board, seconded by Cllr. Hopkins, all in favour.

The minutes with these two corrections were declared a true record of the proceedings, proposed by Cllr. Welch Thornton,seconded by Cllr. Tristram, all in favour.

Cllr. Tristram requested that meeting minutes be normally issued within 14 days of the meeting.

**3. Matters arising from the Minutes**

The Clerk advised that the Council Insurance Policy had been renewed at a premium of £248.23 and that a cheque for this amount had been sent to Community First Insurance.

#### 4. Reports:

a) **Police**

No report received

b) **District and County Councillors**

EDDC Cllr. Parr and DCC Cllr. Hartnell had both submitted written reports which the Clerk had circulated to Councillors.

c) **Clerk**

None

d) **Offwell Neighbourhood Support Group**

None

e) **Highways Matters**

The Clerk reported that the A35 will be closed on the 26<sup>th</sup> June 2022 to 30<sup>th</sup> June 2022, 24 hours a day. The Closure is necessary to carry out the road stabilisation works below Devils Elbow. The Clerk had posted a road Closure notice on the website and also issued a database email to residents to notify them.

The Clerk advised that he had written to DCC Cllr. Hartnell asking for an answer to the outstanding matters he had discussed with him and the Highways Officer some months ago.

f) **Footpaths Report**

No report received but Cllr. Pepper volunteered to assist in clearing vegetation on footpaths. The Clerk to advise Cllr.Sauvage, the footpaths officer.

g) **Queen's Platinum Jubilee Event on Sunday 5<sup>th</sup> June 2022**

Cllr. Whithear reported that the event had been fully attended and a great celebration with a very happy atmosphere. Many persons had made favourable comments on how much they had enjoyed themselves. An amount of £200 had been raised from the event to go to the Honiton Admiral Nurse Community Service.

Cllr. Whithear wished to thank everyone involved in organising and holding the event.

h) **Any Other Reports**

None

#### 5. To consider any matters pertaining to Coronavirus and Offwell Parish

None

#### 6. Correspondence

Correspondence had been circulated to Councillors.

#### 7. Finance

a) **Current Financial Position**

The Clerk reported that there is £3,839.06 in the current account, not allowing for any payments to be approved at the meeting.

The CIL account balance remains unchanged at £12.09

b) **Expenditure to be approved for which bills have been received**

- 1) Payment of £408.40 for the Clerk's salary for the month of June 2022

Payment proposed by Cllr. Tristram, seconded by Cllr. Norfolk All in favour.

#### 8. Planning Applications

None

## **9. Councillor Training**

The Clerk advised that he had spoken to DALC about holding an inhouse training course for new Councillors. It could be held at Offwell in the evening which would be more convenient for Councillors working or with daytime commitments and involve no travel time or costs. He was waiting further details from DALC.

## **10. Best Kept Village sign**

Cllr. Norfolk said that the Best Kept Village signs were in a bad state of repair. Cllr. Norfolk proposed that the parish council repair the signs, seconded by Cllr. Tristram. Cllr. Whithear undertook to carry out the repairs.

## **12. NJC National Salary Award 2021/22 Payscale for Clerks- (Implementation backdated from April 2021)**

The Clerk advised that National association of Local Councils(NALC) had advised that the National Joint Council for Local Government services (NJC) had agreed the new rates of pay applicable from 1<sup>st</sup> April 2021. The hourly rate of pay for the Clerk's payscale had increased by 18p and the backdated amount from the 1<sup>st</sup> April 2021 up to the end of June 2022 was £93.60. Cllr. Pepper proposed payment of this amount to the Clerk, seconded by Cllr. Tristram.

## **13. Agenda Items for Next Meeting**

Website

Haycart planting

## **14. Date and Time of Next Meeting**

Wednesday 20<sup>th</sup> July 2022

The Meeting closed at 8.30pm.

Signed *J.B. Tristram*

Date *27/07/2022*