

OFFWELL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MONTHLY ORDINARY MEETING ON WEDNESDAY 17th NOVEMBER 2021 AT 7.30PM IN THE VILLAGE HALL

Present: Cllrs. C. Whithear (Chair), P. Hopkins,
J. Tristram, A. Welch-Thornton, P. Sauvage

In Attendance: A Jenkins (Clerk), DCC Cllr. M. Hartnell, EDDC Cllr. H. Parr

Members of Public: 2

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

Two parishioners raised the matter of Planning Application 21/1798 - Land On The East Side Of Tower Road Offwell Honiton and the revised plans and additional documents that had been submitted by the applicants. They were concerned that the consultation period did not allow sufficient time to fully study and consider these documents and respond. They asked if the Parish Council could request an extension. The Clerk said that he shared their concerns and Council would discuss the matter later in the meeting.

COUNCIL BUSINESS

1. Apologies

Cllr. T Pepper,

2. Resignation

The Clerk reported that Cllr. M. Salter had tendered his resignation

3. Election of Vice Chair

Cllr. Whithear proposed Cllr. J. Tristram to be Vice Chair, seconded by Cllr. P. Sauvage. All in favour.

4. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)

None

5. Minutes of the Meeting held on 20th October 2021

The minutes were declared a true record of the proceedings, proposed by Cllr. P. Hopkins seconded by Cllr. Tristram, all in favour.

6. Matters arising from the Minutes

None

7. Reports:

a) Police

The Clerk had circulated a Police newsletter. He advised that the Police on line map showed no recorded crimes in the Parish during the last month. He said that he proposed to put the Newsletters on the website.

b) District and County Councillors

EDDC Cllr. Parr reported that the District Councillors were still not meeting in person but holding consultative zoom meetings with decisions delegated to the principal officer. This policy was due to be reviewed in December.

She said that there were some changes being made to the Community Housing Fund in order to allow technical support to make schemes more viable.

The review on the Public Toilets was due to be considered later this month.

The Chair welcomed DCC Cllr. Hartnell, our new County Councillor representative to the meeting.

Cllr. Hartnell reported that since he had been in post he had been trying to meet all the Parishes and Town Councils in his ward and understand their concerns and issues. Highways issues represented about 90% of his inbox. He said that he had stopped the joint meetings with Parish Councils regarding Highways issues and he would instead meet with Parish Councils on an individual basis to discuss their particular issues.

He said that DCC were still meeting in person with Committee Meetings being held in County Hall but that full Council meetings are being held in much larger venues due to the greater numbers of persons and to be Covid safe.

DCC were presently undertaking a recruitment drive in Adult Social Care services. They were presently introducing a new business support initiative called "Made in Devon" to support and promote businesses that make products using local Devon materials..

c) Clerk

Nothing to report

d) Offwell Neighbourhood Support Group

Nothing to report but the Group are ready to respond to any requests for support.

e) Highways Matters

a) Highways Town & Parish Council Virtual Conference

The Clerk said that the online virtual conference was due to take place on Wednesday 24 and Thursday 25 November 2021 and recommended to Councillors that they attend as the agenda items included certain subjects which are often raised as matters of concern at the Parish Council meetings. Cllr. Sauvage and Cllr. Tristram said they would register to attend.

f) Footpaths Report

Nothing to report

g) Any Other Reports

None

8. To consider any matters pertaining to Coronavirus and Offwell Parish

None

9. Correspondence

The Clerk said that a parishioner had asked if the Defibrillator could be included on The Circuit which is a new commercial venture for defibs to be registered with the emergency services. The Clerk had discussed the matter with Community Heartbeat Trust who said that the Offwell Defib is already registered with the emergency services as part of the Community Heartbeat Trust management plan and that if the Council decided to be on The Circuit that Community Heartbeat Trust would no longer be able to manage the defib and offer their services.. Councillors discussed the matter and decided to remain with Community Heartbeat Trust.

Other correspondence had been circulated to Councillors.

10. Finance

a) Current Financial Position

The Clerk reported that there is £4,240.92 in the current account, not allowing for any payments to be approved at the meeting.

The CIL account balance is unchanged at £12.09

b) Expenditure to be approved for which bills have been received

- 1) Payment of £326.72 for the Clerk's salary for the month of November 2021
- 2) Payment of £15.78 to A Jenkins for reimbursement of payment to Just Host for Domain Name Registration renewal
- 3) Payment of £47.98 to A Jenkins for reimbursement of Payment to Cloud Next for email hosting package
- 4) Payment of £12.00 to C. Whithear for reimbursement of payment for engraving on Haycart.
- 5) Payment of £40.00 to The Information Commissioner for renewal of the Data Protection Registration Renewal
- 6) Payment of £32.11 to A Jenkins for reimbursement of Payment to Cartridge People for printer cartridge.

Payments proposed by Cllr. Tristram, seconded by Cllr. Sauvage. All in favour.

c) Grant application from TRIP

Cllr. Tristram proposed giving a grant of £100, seconded by Cllr. P. Sauvage. All in favour.

10. Planning Applications:

The Clerk reported that yesterday he had been formally notified by EDD Planning that further plans and additional documents had been submitted by the applicants in respect of planning application 21/1798 - Land On The East Side Of Tower Road Offwell Honiton. The Parish Council had been asked to consider the matter and submit their comments as a statutory consultee.

The Clerk advised that the additional documents file was large and in response to the detailed objection that the Parish Council had submitted to the original application and objections made by others. He recommended to Council that they request Planning to grant an extension to the consultation period in order that Councillors, Parishioners and himself can all fully study the documents/revised plans and the matter be considered at the next Council Meeting on the 8th December 2021. Cllr. Sauvage proposed requesting an extension to the 10th December, seconded by Cllr. Welch-Thornton, all in favour. The Clerk to request an extension.

11. Website

The Clerk advised that he would report further at the January meeting.

12. Councillor email addresses

The Clerk reported that the new email addresses had now been set up for the Councillors and that he had earlier in the day sent them instructions on how to setup and access the accounts on

their computer, laptop and mobile phone. He asked if they could set them up in the next few days and send him an email to confirm they had and that it was working. They should then use that email account for all council business and that will be the published email contact address for them.

13. a) Queen's Platinum Jubilee 2022

The Chair advised that the Village Jubilee Committee had held one meeting but nothing more will be done until the New Year. A small group of volunteers have begun to share ideas of how to celebrate the Queens Platinum Jubilee. The date is confirmed as Sunday 5th June which will coincide with the nationwide "Big Lunch". The most popular theme currently is for an old fashioned street party to be held at the village hall complex - hopefully outside, but inside if wet. Arrangements are in the very early stages and will be progressed in the New Year.

- b) Request from the Village Jubilee Committee for a monetary contribution from the Parish Council towards the cost of village events planned to mark the occasion and for a commemorative gift for the children of the Village.

The Chair advised that that the Committee would submit a formal application once the plans had been finalised.

14. Operation London Bridge Plan

To defer to the January Meeting

15. Devon Climate Emergency – Devon Climate Declaration

To defer to the next meeting

16. Met Office Warning System Registration

Cllr. Pepper to register.

17. Tree Planting Initiatives

The Clerk had circulated details of two tree planting initiatives including the Queens Green Canopy. The Chair said that the free trees for organisations was subject to the stipulation that it was only available where the trees would be planted on land to which the public were allowed access. The Parish Council did not own any land itself. He had spoken to the Woodlands Trust /Forestry Commission about Offwell Woods as a possible site but the Forestry Commission said that they had their own tree planting schemes and plans. He understood that the Church were going to plant a tree in the new cemetery.

18. Grit bins

Cllr. Welch-Thornton advised the Clerk of the suitable position for a new grit bin to be requested near the bend by Barnfield.

Cllr. Whithear had checked all the grit bins. All the shovels were still in them but 3 of the grit bins needed filling. The Clerk to report these to Highways.

14. Agenda Items for Next Meeting

- a) Devon Climate Emergency – Devon Climate Declaration

16. Date and Time of Next Meeting

Wednesday 8th December at 7.30pm

The meeting closed at 9.20pm.

Signed *C. Whithear*

Date *08/12/2021*