

OFFWELL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MONTHLY ORDINARY MEETING ON WEDNESDAY 20th OCTOBER 2021 AT 7.30PM IN THE VILLAGE HALL

Present: Cllrs. C. Whithear (Chair), T. Pepper, P. Hopkins,
J. Tristram, A. Welch-Thornton, M. Salter

In Attendance: A Jenkins (Clerk)
(remotely)

Members of Public: 2

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised

COUNCIL BUSINESS

1. Apologies

Cllr. P. Sauvage, EDDC Cllr. H. Parr, DCC Cllr. M.Hartnell

2. Resignation

The Clerk reported that Cllr. M. Brake had tendered his resignation

3. Declaration of Interests

None

4. Resumption of Council Meetings – Change of Venue & Day

The Clerk explained that the Chair and himself had decided to change the venue for the resumption of Council meetings to the Village Hall as it would provide a more Covid 19 safe environment allowing greater social distancing space for attendees. He had written a detailed Risk Assessment for the resumption of Council Meetings in the village hall and this document was published on the website.

Unfortunately, due to availability of the Hall, Council meetings would in future be on a Wednesday evening. He had booked the Hall for the monthly meetings up to 2023.

5. Minutes of the Meeting held on

a) 5th May 2021

The minutes were declared a true record of the proceedings, proposed by Cllr. Welch-Thornton seconded by Cllr. Hopkins, all in favour.

b) 26th July 2021

The minutes were declared a true record of the proceedings, proposed by Cllr. Salter seconded by Cllr. Hopkins, all in favour.

6. Matters arising from the Minutes

a) 5th May 2021

None

b) 26th July 2021

The Clerk advised that the planning application was still awaiting a decision.

7. Reports:

a) Police

The Clerk advised that PCSO England had sent a crime report showing that Recorded crimes this year from 01/01/2021 to 30/09/2021 was 4 Crimes and for the same period in 2020 was also 4 Crimes. He had also advised that there were lots of changes going on within the police team at Honiton and that they were aiming to have a more positive contact with parish councils in the future rather than just a few crime figures.

b) District and County Councillors

Report received from DCC Cllr. M Hartnell.

c) Clerk

None

d) Offwell Neighbourhood Support Group

The Chair advised that the Support group as still in place and ready to offer support if it was required.

e) Highways Matters

Cllr. Pepper volunteered to take on the role of Snow Warden. The Clerk advised that the former snow warden Mr A Small was willing to continue to assist in storing salt and helping to distribute it.

f) Footpaths Report

Cllr. Tristram reported that he had done some cutting back and rewiring on the boardwalk on the Slowpool to west Colwell footpath.

He also advised that on the Kenhill to the Orchard footpath from the kissing gate the landowner had improved the footpath immensely by clearing the path and putting up new fencing.

He reported that dog walkers were causing problems along many footpath areas by not clearing up the faeces after their dog has defecated. It is most unpleasant for other footpath users and is also a health hazard. He said that even when the dog owners pick it up into a plastic bag, they often leave the bag on the path, hang it on a branch, throw it in a hedge or over the hedge into a field with grazing livestock, Cllr. Hopkins said that these bags of dog waste pose a grave danger to grazing livestock who may eat ingest the bags and then die as a result.

The Clerk said that he would contact EDDC to see if they could supply notices warning dog owners of their responsibility to pick up the dog waste and to take it with them for disposal in a dog waste bin. He would also seek notices/information from them on the dangers the bags of dog waste can pose to grazing livestock.

g) Any Other Reports

None

8. To consider any matters pertaining to Coronavirus and Offwell Parish

No matters raised

9. Correspondence

Brochure from Elan City of their electronic speed signs - noted

10. Finance

a) Current Financial Position

The Clerk reported that there is £4,460.04 in the current account (not allowing for any payments to be approved at this meeting)

b) There is £12.09 in the CIL Account.

c) To consider and ratify the following payments and expenditure made under the Clerk's and Chair's delegated authority since the 5th May 2021

Chq No	Date	Payee	Amount
SO	10/05/2021	M Lawson	50.00
915	29/05/2021	A. Jenkins	318.52
916	29/05/2021	HMRC	8.20
917	29/05/2021	A. Jenkins	14.39
918	29/05/2021	Community First Trading	232.77
919	08/06/2021	EDDC	324.00
SO	08/06/2021	M. Lawson	50.00
920	26/06/2021	A. Jenkins	315.52
921	26/06/2021	HMRC	11.20
SO	08/07/2021	M Lawson	50.00
922	28/07/2021	DALC	99.37
923	31/07/2021	A. Jenkins	31.90
924	02/08/2021	M. Rowland & Son	2,900.00
003(CIL)	02/08/2021	M. Rowland & Son	100.00
925	04/08/2021	C. Whithear	43.98
926	05/08/2021	A. Jenkins	408.40
927	05/08/2021	Community First Trading	53.33
928	07/08/2021	Community Heartbeat	120.00
SO	09/08/2021	M Lawson	50.00
929	18/08/2021	P & M Jolly	71.73
930	28/08/2021	A. Jenkins	326.72
931	28/08/2021	Offwell Sports/Soc Club	400.00
SO	08/09/2021	M Lawson	50.00
932	30/09/2021	A Jenkins	326.72
SO	08/10/2021	M Lawson	50.00
BACS	18/10/2021	Cloud Next	47.98

Ratification of payments proposed by Cllr. Pepper, seconded by Cllr. Tristram, all in favour.

b) Expenditure to be approved for which bills have been received

- 1) Payment of £408.40 for the Clerk's salary for the month of October 2021

Payment proposed by Cllr. Salter, seconded by Cllr. Tristram, all in favour.

11. Planning Applications:

- a) 21/1934/FUL - Colwell Wood Cottage Offwell Honiton EX14 9RW
Extension to curtilage of dwelling and construction of triple garage
Proposed by Cllr. Whithear, seconded by Cllr. Pepper that the Council have no objection to this application. All in favour
- b) 21/2387/FUL -Pinebrook Offwell Honiton EX14 9SR
Side extension to form double garage
Proposed by Cllr. Pepper, seconded by Cllr. Tristram that the Council have no objection to this application. All in favour
- c) 21/2366/FUL - Olinda Offwell Honiton Devon EX14 9SA
Conversion of outbuilding to form ancillary accommodation.
Proposed by Cllr. Pepper, seconded by Cllr. Salter that the Council have no objection to this application. All in favour

12. Website

The Clerk said that he believes that the website should include a simple “Whats On” calendar so that visitors to the website can easily see at a glance that dates and time of events being held in the Parish. He is aware that the calendar on the old website did not work well as the various organisations did not submit event details to the website administrators for inclusion on the Calendar. He is investigating a different method where nominated persons in each organisation would be allowed access to enter the event details directly themselves on to the Calendar. If this is possible, he hopes that organisations will then use the Calendar to help promote their events and enable everyone to see “Whats On”.

13. Councillor email addresses

The Clerk advised that he had arranged a separate hosting with Cloud Next which would enable the Council to set up official email accounts for each Councillor using the existing domain. The cost of the hosting package was £47.98 for a year. He anticipated that the email accounts will be operational shortly.

14. Offwell Haycart

The Chair reported that the new haycart had been installed and planted up in the summer. It looked very impressive and was a very attractive welcoming feature when entering the village.

15. New Childrens Playpark –

Gifting of equipment item purchased by the Parish Council to Offwell Village Hall and Recreation Ground

The Clerk said that the play equipment purchased by the Council had been installed in the new Playpark and that it was now appropriate to formalise the gifting of the item to the Village Hall And Offwell Recreation Ground Charity. He would draft an agreement for both parties to sign.

16. a) Queen’s Platinum Jubilee 2022

The Clerk had circulated details of the official www.QueensJubileeBeacons.com information on the Beacons to take place next year to celebrate the Jubilee. Noted.

- b) Request from the Village Jubilee Committee for a monetary contribution from the Parish Council towards the cost of village events planned to mark the occasion and for a commemorative gift for the children of the Village.

The Chair said that a number of villagers had formed a Jubilee Committee to plan and organise village events over the Jubilee weekend with a commemorative gift for the children of the village. The plans and ideas were still in the early stages and the Committee were seeking more villagers to join the committee and also to be volunteers helpers. The Chair said that the Committee would keep the Council informed as their plans progressed. Councillors expressed support for the project and said that once the Committee had finalised and presented the plans and the costings, that the Council could then consider a monetary contribution. The Clerk said that he would include an item on the agenda for future meetings.

16. Sandbags

The Clerk advised that he had ordered and collected 50 new sandbags from EDDC and distributed 10 to each Councillor present.

17. Grit bins

The Chair said he would check that all the grit bins are full and still have a shovel in them.

The position for a new grit bin to be requested near the bend by Barnfield was discussed. Cllr.

Welch- Thornton to investigate and advise the Clerk of a suitable position.

17. Council meeting Dates for 2021 and 2022

2021 Council Meeting Dates

October Wednesday 20th

November Wednesday 17th

December Wednesday 8th

2022 Council Meeting Dates

January Wednesday 19th

February Wednesday 16th

March Wednesday 16th

April Wednesday 20th

May Wednesday 18th

June Wednesday 15th

July Wednesday 20th

August Wednesday 17th

September Wednesday 21st

October Wednesday 19th

November Wednesday 16th

December Wednesday 7th

18. Agenda Items for Next Meeting

Election of Vice Chair

20. Date and Time of Next Meeting

Wednesday 17th November 2021 at 7.30pm

The meeting closed at 9.15pm

Signed *C. Whithear*

Date **17/11/2021**