

OFFWELL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MONTHLY ORDINARY MEETING ON WEDNESDAY 22nd NOVEMBER 2023 AT 7.30PM IN THE VILLAGE HALL

Present: J. Tristram Chair), C. Whithear, T. Norris,
P. Hopkins, D. Blackmore, aAWelch-Thornton

In Attendance: A Jenkins (Clerk), EDDC Cllr. H. Parr

Members of Public: 0

The Chair welcomed everyone to the Council meeting and outlined / reminded everyone of the Covid-19 measures which had been adopted for Council meetings.

OPEN SESSION

No matters raised.

COUNCIL BUSINESS

1. To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))

Cllr. Norfolk, Cllr. Pepper, DCC Cllr. Hartnell

2. To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)

None

3. Minutes of the Meeting held on 18th October 2023

The Clerk advised that he had issued revised the draft minutes to include Item 6c.

The revised minutes were declared a true record of the proceedings, proposed by Cllr. Norris, seconded by Cllr. Hopkins, all in favour.

4. Matters arising from the Minutes

None

5. Reports:

a) Police

The Clerk advised that he had not heard anything from the Police as to when they will send someone to attend a council meeting.

b) District and County Councillors

EDDC Cllr. Parr advised that there was very little to report other than the draft Local Plan was still being developed. She was concerned that if the Local Plan

had a lack of strategic sites land supply for development, it could lead to inappropriate development in the future and it was essential that sufficient strategic sites were identified and incorporated in the new Local Plan.

EDDC had reintroduced the £2.00 all day car park scheme which would run till the 31st March 2024.

c) Clerk

None

d) Offwell Neighbourhood Support Group

None

e) Highways Matters

1) 20mph

None

2) A35

The Clerk advised Councillors of the report received from the A35 Parishes group meeting which had taken place on the 13th October.

He advised that Kilmington PC were seeking to arrange a meeting in January with Highways England for all parishes and town councils, county councillors and MPs to also attend.

3) Bus Service

DCC Cllr. Hartnell had advised the Clerk that he was hoping to discuss the matter of the eastbound Offwell bus stop with Rachel Phillips at DCC and would advise further.

4) Other Highways matters

DCC Cllr. Hartnell had advised the Clerk that that he had personally checked on all the grit bins in the parish. He had discovered that the grit bins individual identifying numbers and locations did not match with the details on Devon Highways grit bin map and he had requested that this be updated. He would check if the missing bin had been relocated. He had arranged for all the grit bins to be topped up in readiness for the winter.

Cllr. Hartnell is trying to arrange with Jim Knight the site visit to look at the junction of the unnamed lane and Ramsden Lane with the A35. He is hopeful that this can take place before Christmas and he will contact the Clerk to advise the time and date.

Cllr. Hartnell had also advised that he would be meeting with Steve Kelly to look at and discuss the longstanding recurring pothole on Ramsden Lane and would advise further.

Cllr. Tristram raised the matter of the damage to the roads from Wilmington Court down past West Colwell caused over the last 6 months by the large lorries and low loader vehicles transporting heavy plant and aggregate and concrete materials for the works being done on the sewage works. The low loaders in particular had been reversing 300 yards up the lanes causing damage to the verges and ditches and the road surfaces. The Clerk to contact DCC Cllr. Hartnell and Stephen Kelly to inspect the roads and ensure that any damage is rectified by the contractors.

Cllr. Welch-Thornton raised the matter of the recent house fire down the hill past the Church, She expressed her concerns that if this had occurred when access was hindered by inconsiderate parking around the village crossroad

junction, then the Fire Service engine vehicles could have been prevented/delayed in attending the house fire resulting in a catastrophic fire and danger to life. Councillors shared these concerns and discussed various ways in that the inconsiderate parking could be prevented and discouraged.

f) Footpaths Report

None

g) Any Other Reports

None

6. Correspondence

None

7. Finance

a) Current Financial Position

The Clerk reported that there is £7,413.82 in the general account and £12.09 in the CIL account.

However, the amount of £ 7,413.82 includes the CIL BGC payment of £3,125.73 received from EDDC. This amount will need to be transferred to the CIL account leaving a balance of £4,288.09 in the general account and £3,137.82 in the CIL account.

b) Expenditure to be ratified

None

c) Expenditure to be approved for which bills have been received

- 1) Payment to A.Jenkins for the Clerk's net salary after tax/NIC deduction for the month of October (26/10/2023 to 30/11//2023) and to HMRC for the appropriate amount based on a gross salary amount of £342.60
- 2) Payment to A. Jenkins for the Clerk's net pay after tax deduction and to HMRC for the appropriate amounts based on the 2023 National Joint Council Local Government Services Pay agreement backdated to the 1st April 2023. (01/04/2023 to 30-11-2023 based on a gross amount of £280.00)
- 3) Payment of £40.00 to The Information Commissioner for renewal of the Data Protection Register.
- 4) Payment of £396.00 to EDDC for the 2023/24 emptying of the dog bin
- 5) Payment of £85.00 to Honiton Garden Centre for the supply of plants for the Haycart.
Payments proposed by Cllr. Whithear,, seconded by Cllr.Norris. All in favour.

d) Change of Bank signatories

The Clerk reminded Councillors that he was still awaiting the return of the completed/signed forms from them.

e) CIL 15% Neighbourhood Proportion - £3,125.73 receipt

The Clerk advised that the Parish Council had received a CIL neighbourhood proportion amount of £3,125.73 from EDDC.

f) Production of an Offwell Parish Infrastructure Delivery Plan (IDP)

The Clerk advised Councillors that they should develop an Infrastructure Delivery Plan (IDP). They needed to consider what appropriate infrastructure improvements/developments would be desirable for the Parish and which would be acceptable under the CIL legislation rules and regulations for received CIL neighbourhood monies to be spent on. These should then be incorporated in an IDP plan. He referred them to EDC link he had sent them which provides information on CIL.

He would agenda this for the next meeting.

- g) Grant application from St. Marys Church for a contribution towards the cost of the maintenance, electricity supply and electrical inspection costs for the Jubilee lamppost which is a Parish Council asset.**

The Clerk had circulated to Councillors the application request from Offwell PCC for a £100 contribution and a detailed Clerk's report on the legislation and matters to be considered on the matter of giving grants to Churches. Cllr. Blackmore proposed that the Parish Council make a payment of £100 towards the maintenance, electricity supply and electrical inspection costs incurred by the PCC over the last 5 years plus and to also make an annual contribution of £50 in the future. Seconded by Cllr. Welch-Thornton, all in favour.

- h) Grant application from St. Marys Church for a contribution towards the maintenance costs of the Churchyard / cemeteries.**

The Clerk had circulated to Councillors the application request from Offwell PCC for a £500 contribution and a detailed Clerk's report on the legislation and matters to be considered on the matter of giving grants to the Church towards the costs of maintaining a Churchyard Cemetery. Cllr. Tristram proposed giving a grant of £200, seconded by Cllr. Blackmore, the majority in favour.

8. Planning Applications

- a) 21/1798/FUL - Land On The East Side Of Tower Road Offwell Honiton
Change of use of an existing agricultural building and associated works for use as a Livestock Collection Centre.**

The Clerk advised that there had been no further developments and that he was continuing to monitor the matter.

- b) 23/0735/FUL – Land North Of Honiton Golf Course Northleigh Hill Road Honiton
The construction of a Youth Football Facility, including clubhouse, parking, storage and football pitches to suit all age groups.**

The Clerk advised that the application had still not been reinstated onto the planning website.

10. Electricity Sub Station

The Clerk advised that he was waiting for the sub station technician to reply.

11. Councillor Training – Wednesday 24th January 2024

The Clerk reported that the new Councillor training session will be held in Kilmington at 6.30pm on the 24th January 2024.

12. Agenda Items for Next Meeting

Production of an Offwell Parish Infrastructure Delivery Plan (IDP)

13. Meeting dates for 2024

The Clerk advised that the dates had now been set and published

11. Date and Time of Next Meeting

Wednesday 6th December 2023 at 7.30pm

The meeting closed at 9.05pm.

Signed *J. Tristram*

Date *06/12/2023*